



Newlands Parents' Association  
Raising funds to support  
Newlands Girls' School  
Registered Charity number:1117220



Newlands Girls' School  
Farm Road, Maidenhead, Berks, SL6 5JB  
Tel: 01628 625068  
Email: [office@newlandsgirls.co.uk](mailto:office@newlandsgirls.co.uk)  
[www.newlandsgirlsschool.co.uk](http://www.newlandsgirlsschool.co.uk)  
Headteacher: Dr L.V. Ceska

April 2021

Dear Parents and Carers

### Who are we and what do we do?

The Parents' Association works in partnership with Newlands to support the school community and we are a registered charity (number 1117220). Through running events such as the Halloween Disco, selling refreshments at Open Evening and working with local businesses, the NPA raises many thousands of pounds for Newlands each year and these funds are used in direct support of the girls' learning and extra-curricular opportunities.

You will receive regular letters from the NPA with news of our upcoming events and general activity but please also follow us through our page on the school website:

[Newlands Parents' Association - Newlands Girls' School](http://www.newlandsgirlsschool.co.uk)

### Upcoming events (subject to confirmation) include:

- *Good-As-New Uniform Sales ('GANUS')*
- *Our New Parents' Coffee Morning on the first day of the School Year*
- *A 'Meet the Form' evening*
- *The annual Year 7 Halloween Party*

### How can parents work with us to make a difference?

Each September we are excited to welcome new parents onto our Committee and get to know you at events such as those listed above. Offers of help are always gratefully received and our work is both valuable and satisfying. We also welcome the donation of unwanted gifts (including gifts from businesses) which can be used in our raffles, along with out-grown uniform items which can be sold in our GANUS sale.

In addition, the girls of Newlands benefit greatly from monetary donations made to the NPA. Although we receive Government funding, the money raised by the NPA can provide the school community with so many exciting 'extras', including additional school equipment and the lease for the school minibus. The spending of funds is approved by the NPA Committee, working in conjunction with Newlands' Senior Leaders. If you are able to offer support through donations, then a regular standing order of £5 a month, a one-off contribution or whatever you can afford each year will make a huge difference. If you are a UK tax payer and complete one of our Gift Aid forms then we can claim a further 25% from the Government on top of any donations made. The Gift Aid form is attached with this letter and should be completed for either a one-off donation, or to accompany a standing order.

All parents are automatically members of our Association, but if you would like to get involved at an event or attend a Committee meeting, donate or simply find out more, please get in touch with our Chairperson (Mrs J. Bell) using the details listed on the webpage (link above), or contact Mr J. O'Connell, Assistant Headteacher. Your involvement need only be occasional if you choose, but any time or resources you are able to offer us can make a significant difference to the important work we do for our girls.

Many thanks in anticipation of your support and we very much look forward to working with you as a Newlands Parent.

Yours sincerely

Mr J. O'Connell  
Assistant Headteacher

Mrs J. Bell  
Chair of the NPA



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### Gift Aid Declaration

**You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the Charity reclaims on your donations in the appropriate tax year (currently 28p for each £1 you give).**

**Name of Charity:** Newlands Parents' Association (registered charity number 1117220).

**Details of donor:** Title: \_\_\_\_\_ Forename(s): \_\_\_\_\_ Surname: \_\_\_\_\_

Address (including town and post code): \_\_\_\_\_

**Signature**..... **Date**.....

**I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.**

**Please treat all donations that I make from the date of this declaration until I notify you otherwise as Gift Aid donations (please tick to agree)**

**NOTES**

1. You can cancel this Declaration at any time by notifying the Charity.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Charity reclaims, you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
4. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the Charity. Or refer to help sheet IR65 on the HMRC web site. ([www.hmrc.gov.uk](http://www.hmrc.gov.uk))
5. Please notify the Charity if you change your name or address.

**MAKE A SINGLE DONATION**

I enclose a one-off donation of £..... (please make cheque payable to Newlands Parents' Association)

**OR:**

**SET UP A STANDING ORDER.**

Please complete and sign this additional section with your bank details if you wish to make your donation by Standing Order:

To:(bank name): \_\_\_\_\_ Bank Address and Post Code: \_\_\_\_\_

Name of account to be debited: \_\_\_\_\_

Sort Code of a/c to be debited: ...../...../..... Account Number: \_\_\_\_\_

Please debit the above account with (insert amount) £ \_\_\_\_\_ annually/monthly\* until further notice  
 (\* delete as appropriate)

Beneficiary's Name: Newlands Parents' Association Registered Charity No: 1117220  
Barclays Bank: Sort Code: 207858 Account Number: 43515737

**Date of first payment:** ..... **Signed:** .....

**PLEASE RETURN COMPLETED FORM TO SCHOOL OFFICE MARKED FOR ATTENTION OF  
 MRS E. BATESON, HEADTEACHER'S P.A., NEWLANDS PARENTS' ASSOCIATION**

**Your kind support is very much appreciated.**