

Newlands Girls' School

Courage Commitment Compassion

Headteacher: Miss J. Capon



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Farm Road, Maidenhead, Berks SL6 5JB

Facilities Manager

**Permanent – All year around
37 + 3 hours contracted overtime per week**

**Salary: Scale 7 Spine Point 1-5, £45164 - £49612
(includes 3 hours overtime per week)**

Start date: March 2024

We are seeking to appoint a Facilities Manager to join our team of staff. Your duties will include working closely with the Senior Leadership Team to ensure that the school buildings and site are maintained to a high standard and ensure that the school transport system operates effectively and efficiently.

At Newlands, positive relationships, team spirit and a collective vision underpin everything that we do. As a result, our staff enjoy outstanding behaviour and incredibly motivated hard-working students. The Senior Leadership Team is visible, approachable and highly supportive. Our values, the 3Cs – Courage, Commitment and Compassion are what drive us. Respect, collaboration and a desire for there to be no limits set on potential achievement, whatever the starting point, is at the heart of our ethos.

What we offer:

- A school where young people are driven, ambitious, dedicated and academic achievement is consistently in the top 20% nationally
- Opportunities for professional development
- A wonderful extra-curricular programme, including lots of trips on offer to encourage community spirit
- A school that recognises the importance of staff wellbeing
- A school where fresh ideas, and a safe happy environment drive decision making
- A listening school where the opinions of staff, students, parents and carers really matter

The successful candidate will be:

- Totally aligned to our vision and values. If you are the type of person that fits in with our culture, you will love it here
- An excellent Facilities Manager with a good working knowledge of building and grounds maintenance, health and safety and security
- A team player who will bring fresh ideas and help drive the school forwards

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The successful applicant will be subject to an Enhanced Disclosure and Barring Service check.

Further details of the post, including a full job description and an application form, are available on our website at newlandsgirlsschool.co.uk or from Heli Braver, the Headteacher's P.A. Letters of application and completed forms should be sent to Kate Foreman, School Business Manager by **Friday 23rd February**. Interviews will take place shortly after this date. We reserve the right to close the application early should we receive an overwhelming response.



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