



NEWLANDS GIRLS' SCHOOL
COURAGE COMMITMENT COMPASSION

☎ 01628 625068
✉ office@newlandsgirls.co.uk
🌐 www.newlandsgirlsschool.co.uk
📍 Farm Road, Maidenhead, Berks SL6 5JB
📷 [newlands_girls_school](https://www.instagram.com/newlands_girls_school)

21st May 2026

Dear Parents and Carers

I am writing to remind our school community of the importance of respectful communication between home and school.

We are proud of the positive relationships we build with our families and remain fully committed to working in partnership with you in the best interests of all our students. Our staff care deeply about the pupils in our school and consistently strive to support their learning, wellbeing, and development.

However, we have recently seen an increase in the number of phone calls, emails, and in-person conversations that staff have found difficult and, on occasion, upsetting. While we understand that concerns may arise and emotions can sometimes run high, it is essential that all communication remains polite, respectful, and constructive. Every single member of our community deserves to be treated with kindness and compassion, even when things are difficult.

Our Home-School Communication Policy, which is available on the school website, sets out clear expectations for how we can work together effectively. We ask that all parents and carers take time to review this guidance in terms of where to direct your query, and timescales for responses from staff who may have full teaching days, and run clubs and enrichment activities beyond this.

We will always listen to concerns and aim to resolve them fairly and promptly. In return, we ask that all interactions with our staff are conducted with courtesy and respect. This ensures that we can maintain a positive environment not only for our pupils, but also for the dedicated staff who support them every day.

We value the strong partnership we have with our families and thank you for your continued support in upholding these expectations.

Kind regards

Miss Jo Capon
Headteacher

