



TD/LB

15th November 2021



Newlands Girls' School

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Acting Co-Headteachers:

Miss J. Capon and Mr M. Henshaw

Dear Parents and Carers

Design and Technology visit – ‘The Making of Harry Potter’, Leavesden Studios on Thursday 14th July 2022

We have arranged for the Year 7 (**Forms A, B & C**) Design Technology students to visit ‘The Making of Harry Potter’ in Leavesden Studios on **Thursday 14th July 2022**. The visit will involve a costume distressing workshop, a short guided tour, followed by a walk round the Harry Potter sets and buildings. This is an inspirational trip enabling students to look at artwork, technology and the animation that goes on behind the scenes.

We will be leaving school by coach promptly at 9.30 a.m., where the students will meet outside the front entrance. We will endeavour to return for 5.30 p.m., so arrangements will need to be made for your daughter to get home.

Students will need to:

- be in **FULL** school uniform
- bring a packed lunch, including a drink
- if they wish, bring some money for souvenirs, etc.
- bring a mask

The cost for the trip is £30.00 per student. I do hope as many students as possible will attend, as I am sure that this will be an invaluable experience for them.

Masks will need to be worn at all times on the coach and in the studios, unless exempt.

If you would like your daughter to take part in this visit, please go to www.portal.squidcard.com and log on to your daughter's sQuid account. Select the ‘School Trips and Offers’ purse. **Select the ‘Y7 (A, B & C) - The Making of Harry Potter Trip’ and follow the instructions.** There are some mandatory boxes that must be ticked, before, you can make the voluntary contribution using your debit/credit card. **The deadline is Wednesday 1st December 2021.**

We also require that you notify us of any changes there have been to your daughter's medical needs, since you last completed the medical form which we hold on record.

If you encounter any problems in using the e-payment system or have any questions regarding making the payment, please contact the School Finance Office on: 01628 625068. **Please be aware there are limited spaces available for this trip, therefore sQuid will be opened at 7.00 am on Wednesday 17th November 2021 on a first-come first-served basis.** The payment will only be returned, if there are insufficient contributions to run the trip or it is cancelled by the school. Cheques and cash will not be accepted as payment for this trip. If your daughter is eligible for free school meals and you would like her to participate, please contact me immediately on: 01628 625068.

Yours sincerely

Miss T Dudley
Head of Design & Technology

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- 2 -

Reply Slip: Please return the slip to the 'Trip Box' outside the Finance Office by Wednesday 1st December 2021.

**Design and Technology visit to 'The Making of Harry Potter',
Leavesden Studios on Thursday 14th July 2021**

Daughter's name: **Form:**

Please tick

- I would like my daughter to take part in the visit and I give permission for my daughter to travel to and from the venue by coach.
- I have paid the £30.00 via the sQuid website. (Please note that return of the reply slip without making the payment does not secure your daughter's place on this trip).
- I understand that this payment is non-refundable.
- I will contact Miss Dudley immediately if there have been any changes to my emergency contact details and/or to my daughter's medical circumstances since the last data collection and will notify the school immediately if there are any changes.

Signed:(Parent/Carer) **Date:**

Daughter's Mobile Telephone Number: