

Newlands Girls' School

Courage Commitment Compassion

Headteacher: Miss J. Capon



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21st January 2025

Dear Parents and Carers

As you are aware, we think it is vital to listen to, and work with our student body. Recently I met with the Student Council and one of the requests I hear often is that students would like the opportunity to study from home on afternoons when they have no scheduled lessons, enrichment or school activities. Therefore, we plan to move to a more flexible approach in the afternoons for all our Sixth Formers after February Half Term, 2025.

At the end of the last academic year we installed a digital sign in/out system and it is essential that **students do not leave the site before 1.10pm, and that they make sure that they tap out before doing so.** In the event of an emergency we need to have accurate information of who is on site and this is particularly important in the event of a fire. If students attend clubs and activities after school, we expect them to return for these, or they can of course remain on site.

For this privilege to be granted, parents must give their permission. If permission is not granted, then students will need to remain at school until the end of the day. Please complete this MS Form by **Friday 31st January.** <https://forms.office.com/e/R1apg9JGiS>

It is important to remember that this is a privilege. If Sixth Formers fail to tap out, fall behind in their studies, or abuse the system by leaving *before* 1.10pm, then this opportunity will be revoked for them and we will follow the school's Behaviour Policy.

We hope that this will be a welcome addition to our Sixth Form offer. Please do not hesitate to get in touch if you have any questions.

Best wishes

Miss Jo Capon
Headteacher



We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

