

How To Build Your Careers Profile

There are all kinds of activities you currently enjoy that could help you prepare for your future career. It is important that you start recording them and building your Careers Profile now.

1. Achievements

Provides a record of things you have accomplished which demonstrates commitment (and ability) to a future employer:

- Duke of Edinburgh's Awards
- Dance grades/Drama grades/Music grades
- Sporting achievements
- Self-Defence grades
- Academic awards – are you a mathlete or spelling bee?

2. Hobbies

Provides a record of your interests the associated skills future employers will be looking for:

- Team sports – you work well with others
- Creative hobbies – you have a creative mind
- Strategic type games – you are analytical
- Creative writing – you are an imaginative communicator
- Cooking – you are a project manager
- Gaming – you are good with IT

3. Volunteering and Fundraising

Provides a record of your job-like activities that highlight how socially responsible you are to a future employer:

- Babysitting
- Helping out neighbours
- Helping friends or siblings with homework
- Walking the dog
- Helping at a foodbank
- Working at charitable events/sponsorship
- Mentoring another student

There are many things you have probably been doing (or could be doing) during lockdown that could show valuable skills to future employers. Think about your activities and what they demonstrate such as reliability, dedication, confidence, attention to detail, problem solving or entrepreneurship. Consider keeping a record of all your extracurricular activities as this will help you stand out from the crowd.

Good Luck