

# Newlands Girls' School

**Courage Commitment Compassion**

Headteacher: Miss J. Capon



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## TEACHER OF BUSINESS STUDIES or BUSINESS STUDIES AND ECONOMICS

**Main Pay Spine + OLF**

**Start Date: September 2024**

We are seeking to appoint a permanent teacher to teach Business Studies to Key Stages 4 and 5 and the ability to teach Economics to KS5 is desirable. The Department currently consists of a team of three teachers.

**Title of Post:** Full Time Teacher of Business and Economics

**Responsible to:** In the first instance the Head of Department, and ultimately to the Headteacher.

### Duties will include:

- Contributing to the teaching of Business (and Economics), as agreed with the Head of Department, according to the strengths of the person appointed.
- The planning and preparation of lessons.
- Contributing to the development and modification of Schemes of Work.
- Providing the students with regular feedback to allow them to make progress (in line with departmental policy), setting homework, and the assessment and record-keeping required by departmental policy.
- Attendance at departmental meetings and participation in professional development training.
- Undertaking such responsibilities within the Department as the Head of Department may reasonably require.

### Whole School

- Attendance at Staff Meetings, Curriculum/Pastoral Development meetings and Parents' Evenings.
- Attendance at statutory In-Service training days and twilight sessions.
- Supporting the implementation of whole-school policies in areas such as the Staff Code of Conduct, behaviour, safeguarding, marking and feedback and health & safety.
- Undertaking appropriate pastoral responsibilities.
- Participation in the school's arrangements for performance management.
- Undertaking the duties of a Form Tutor with a year-based tutor group.
- Such other duties as the Headteacher may reasonably require.

**It is important to remember that Safeguarding is everyone's responsibility and our top priority as educators.**



We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

